

**MINUTES**  
**REGULAR MEETING**  
**BEXAR COUNTY EMERGENCY SERVICES DISTRICT NO. 5**  
**JUNE 20, 2024**

**In accordance with the Texas Open Meetings Act, Chapter 551, Texas Government Code, the Board of Commissioners of Bexar County Emergency Services District No. 5 had a REGULAR MEETING at 7120 E. 6<sup>th</sup> Street, Somerset, TX 78069 on JUNE 20, 2024 immediately following the Bexar County ESD5 Fire and Rescue Board of Directors meeting scheduled for 6:00 pm.**

**1) Call the Bexar County Emergency Services District 5 meeting to order and establish a quorum.**

*Meeting was called to order at 6:06 pm and a quorum was established. Board members in attendance were Herschel Postert, Howard Dalros, Andrew Flores, Becky Schneider, and Robert Pierce.*

**2) Invocation: Pledge of Allegiance to the American Flag.**

*Pledge recited.*

**3) Citizens to be heard: This item will be open for a maximum of 30 minutes with 3 minutes per speaker. (If there are more than 10 speakers, each will be given 2 minutes.)**

*There were no citizens to speak.*

**4) Report on the ESD Association meeting, with action taken, if necessary**

*Commissioner Dalros talked about the Association moving forward with 19:21 insurance and ESD5 having a meeting coming up with them. No action taken.*

**5) Report from Art Martinez de Vara on legislative topics and local matters, with action taken, if necessary**

*Art was not present but Commissioner Pastert talked about Art meeting with all 4 county Commissioners regarding PIDs and trying to get them to come before the Court before going into effect. He is working on trying to get the ESDs to have more input in the process. No action taken.*

**6) Report from Chris Herrera, Office of Emergency Management, with action taken, if necessary**

*Chris Herrera was not present.*

**7) Report from the General Manager, with action taken, if necessary**

*Sheila Staggs reported that preliminary numbers are coming in from the county and suggested a*  
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The Bexar County Emergency Services District No. 5 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Requests for accommodation or interpretive services at meetings should be made 48 hours prior to this meeting. Please contact Bexar County Emergency Services District No. 5 at 830-429-7119.

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*budget workshop soon. No action taken.*

- 8) Report from investment officer, Commissioner Pierce, with action taken, if needed.**  
*Commissioner Pierce reported that investments continue to earn interest and everything is going smoothly. No action taken.*

**9) Consent Agenda:**

- a) Review and approval of the minutes for the Regular Meeting on May 16, 2024**  
*Motion by Commissioner Schneider to accept the minutes as presented. Seconded by Commissioner Flores. Motion carried.*
- b) Review and approval of financials**  
*Motion by Commissioner Pierce to accept the financials as presented. Seconded by Commissioner Dalros. Motion carried.*

**10) Reports, presentations, and funding requests with action taken as appropriate:**

*(Reports should include Financial reports (revenue and expenditures), Run Reports, Training Reports and Hours, Volunteer Hours)*

- a) Bexar County ESD 5 Fire and Rescue**  
*Nothing further reported from Chief Esparza.*
- b) Lytle Volunteer Fire Dept.**  
*Vanessa Lopez was present for Lytle VFD. It was noted that Lytle's paperwork was received on time this month. 50 calls were reported for the month of May with an average response time of 8:00 in district and 9:48 out of district.*

**11) Action items:**

**Re: Future fire station on Montgomery Road:**

- a) Construction progress report from AGCM, with action taken as necessary, for continued progress on the project**  
*Mark Price from AGCM gave the construction report. He said the concrete for the building has been poured and walls will be going up shortly. He said the construction meeting took place on Tuesday and paint colors have been picked. He does not have an update from the manufacturer as to when building is coming. Commissioner Postert asked about water pooling on concrete and Mark said drains have not yet been*

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*installed. Commissioner Schneider asked about the well and Mark said the well has been drilled and they are waiting on the water quality test. No action taken.*

**Re: Future fire station at IH35 and Luckey Road:**

- b) Discussion and possible action regarding environmental surveys, clean up, shredding, dumpster, requests for qualifications for professionals, construction methods and any other matters related thereto**

*Mark Price said they have put together a draft RFQ for architectural design. Commissioner Dalros told the board to start thinking about the method they want to use such as sealed bid. Commissioner Postert reported the dumpster has been picked up and also said the gate appears to have been damaged. Chief Esparza said he would look into that. No action taken.*

*Meeting was called into Executive Session at 6:36 pm for items 11c and 11e.*

*Meeting resumed in Open Session at 7:02 pm.*

**Re: Land purchase located on Mechler Lane:**

- c) Status on the purchase of the property with action taken as necessary regarding environmental surveys, endangered species study, appraisals, clean up, and any other related matters**

*There will be a Special Meeting called on Wednesday, June 26<sup>th</sup>, to further discuss this item and to work on the Resolutions.*

*Motion by Commissioner Dalros to authorize Legal Counsel, Woody Wilson, to approve the survey, wetland study and appraisal. Seconded by Commissioner Schneider. Motion carried.*

**Other items:**

- d) Discussion and action to complete and submit the tax rate worksheet for 2024**

*The board discussed the current exemptions and the new debt for the ESD. This item will be added to the Special Meeting.*

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- e) **Discussion and action if necessary regarding land from a developer on Masterson Road**  
*It was discussed that this was not a donation for a purchase from the developer. No action taken on this item.*
- f) **Personnel issues: Including but not limited to hiring, terminations, discipline, suspensions, compensation, and any other related matters**  
*No discussion or action on this item.*
- g) **Update, if any, on land from Galm Realty for future fire station(s)**  
*Mr. Galm was not present. No action.*
- h) **Discussion and possible action regarding future PIDs in the District 5 area**  
*No action taken.*

*Commissioner Pierce said he would be out of town for the July regular meeting and asked if it could be scheduled for the following Thursday, July 25<sup>th</sup>. The board agreed by consent.*

**11) Adjourn**

*Motion to adjourn by Commissioner Schneider. Seconded by Commissioner Pierce. Motion carried. Meeting adjourned at 7:20 pm.*

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