

MINUTES
REGULAR MEETING
BEXAR COUNTY EMERGENCY SERVICES DISTRICT NO. 5
OCTOBER 17, 2024

In accordance with the Texas Open Meetings Act, Chapter 551, Texas Government Code, the Board of Commissioners of Bexar County Emergency Services District No. 5 had a REGULAR MEETING at 7120 E. 6th Street, Somerset, TX 78069 on OCTOBER 17, 2024 immediately following the meeting of the Board of Directors of Bexar County ESD5 Fire and Rescue scheduled for 6:00 pm.

1) Call the Bexar County Emergency Services District 5 meeting to order and establish a quorum.

Meeting was called to order at 6:20 pm and a quorum was established. Board members in attendance were Herschel Postert, Howard Dalros, Andrew Flores, Becky Schneider, and Robert Pierce.

2) Invocation: Pledge of Allegiance to the American Flag.

Pledge recited.

3) Citizens to be heard: This item will be open for a maximum of 30 minutes with 3 minutes per speaker. (If there are more than 10 speakers, each will be given 2 minutes.)

There were no citizens to speak.

4) Report on the ESD Association meeting, with action taken, if necessary

Art Martinez talked about Safe-D legislative priorities including fixed territorial boundaries and have to be sponsored by a Bexar County ESD. Chief Estep said the Association will be hiring a PR firm. They have chosen to go with 19:21 Consultants for the health insurance pool and they will get a "marketing fee" when other ESDs join. That will help offset the ESD membership dues.

5) Report from Art Martinez de Vara on legislative topics and local matters, with action taken, if necessary

Art said they have met with Senator Campbell and that it was a very positive meeting. He said representatives Cortez and Lujan are also very supportive of what the ESD Association is trying to accomplish.

6) Report from Chris Herrera, Office of Emergency Management

Chris Herrera was not present.

The Bexar County Emergency Services District No. 5 reserves the right to adjourn into closed session at any time during the course of the meeting to discuss any of the matters listed above should such action be necessary as authorized by the Texas Open Meetings Act, Texas Government Code 551.071 (Consultation with Attorney), 551.074 (Personnel Matters) or 551.087 (Economic Development) and any other provision under Texas Law that permits this governmental body to discuss a matter in a closed session. Action, if any, will be taken in open session.

The Bexar County Emergency Services District No. 5 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Requests for accommodation or interpretive services at meetings should be made 48 hours prior to this meeting. Please contact Bexar County Emergency Services District No. 5 at 830-429-7119.

MINUTES

REGULAR MEETING

BEXAR COUNTY EMERGENCY SERVICES DISTRICT NO. 5

OCTOBER 17, 2024

- 7) **Report from the General Manager, with action taken, if necessary**
Sheila said the end of year report was done and with that, it was clear that some budget amendments were in order including the exact rollover amount. This will be addressed on agenda item 11e.
- 8) **Report from investment officer, Commissioner Pierce, with action taken, if needed.**
Commissioner Pierce reported a total interest income of \$214,261.57 for the 2023-2024 fiscal year.
- 9) **Consent Agenda:**
- a) **Review and approval of the minutes for the Regular Meeting on September 19, 2024**
Motion by Commissioner Dalros to approve the minutes as presented. Seconded by Commissioner Schneider. Motion carried.
 - b) **Review and approval of financials**
Motion by Commissioner Pierce to approve the financials as presented. Seconded by Commissioner Dalros. Motion carried.
- 10) **Reports, presentations, and funding requests with action taken as appropriate:**
- a) **Bexar County ESD 5 Fire and Rescue**
As Chief Estep made his report during the Fire Rescue meeting so there was nothing further.
 - b) **Lytle Volunteer Fire Dept.**
Vanessa Lopez was present for the report. She said they are working on a new reporting system so she could not get the run report but did say they had 61 calls for the month of September. She did submit their annual inventory. Vanessa said they are just waiting on one signature on the contract but that she will get that turned in tomorrow. She did also say they had 9 firefighters complete Driver Ops. Chief Estep brought up an issue saying Lytle VFD has missed their 2nd tones 3 to 4 times this past month. Commissioner Dalros wants Vanessa to check into what happened. Chief Estep said he would get with Vanessa and see if it is an issue that needs to come back to the board.

11) Action items:

Re: Future fire station on Montgomery Road:

a) Construction progress report from AGCM, with action taken as necessary, for

The Bexar County Emergency Services District No. 5 reserves the right to adjourn into closed session at any time during the course of the meeting to discuss any of the matters listed above should such action be necessary as authorized by the Texas Open Meetings Act, Texas Government Code 551.071 (Consultation with Attorney), 551.074 (Personnel Matters) or 551.087 (Economic Development) and any other provision under Texas Law that permits this governmental body to discuss a matter in a closed session. Action, if any, will be taken in open session.

The Bexar County Emergency Services District No. 5 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Requests for accommodation or interpretive services at meetings should be made 48 hours prior to this meeting. Please contact Bexar County Emergency Services District No. 5 at 830-429-7119.

MINUTES
REGULAR MEETING
BEXAR COUNTY EMERGENCY SERVICES DISTRICT NO. 5
OCTOBER 17, 2024

continued progress on the project

Derek Byrd of AGCM was present. He said the exterior is complete and the insulation is going in. The building is now secured. The contractors are working on the approaches and drainage. Target completion date is by the end of the year.

Re: Future fire station at IH35 and Luckey Road

- b) Discussion and possible action regarding update of the contract with the architect, maintenance of the property, requests for qualifications and request for proposals, construction methods and any other matters related thereto**

Commissioner Dalros talked about bringing in a management company earlier on in the process compared to Montgomery Road. Chief Estep talked about a two story station and this station being the new headquarters.

Motion by Commissioner Dalros to have Legal Counsel begin negotiations with AGCM and bring a contract back to the board for review and approval. Seconded by Commissioner Flores. Motion carried.

Re: Future fire station at 9310 Mechler Lane:

- c) Discussion and action taken as necessary regarding environmental surveys, appraisals, maintenance, and any other related matters**

Chief Estep said the sign is ready to go and he will ask the farmer to make sure the sign won't be in his way.

- d) Discussion, update, and possible action regarding the agricultural lease agreement for Michael Echtle**

Motion by Commissioner Pierce to approve the agricultural lease agreement as presented. Seconded by Commissioner Dalros. Motion carried.

Other items:

- e) Discussion and possible action regarding amendments to the 2024-2025 budget**

The board was presented with proposed amendments including the loan proceeds

The Bexar County Emergency Services District No. 5 reserves the right to adjourn into closed session at any time during the course of the meeting to discuss any of the matters listed above should such action be necessary as authorized by the Texas Open Meetings Act, Texas Government Code 551.071 (Consultation with Attorney), 551.074 (Personnel Matters) or 551.087 (Economic Development) and any other provision under Texas Law that permits this governmental body to discuss a matter in a closed session. Action, if any, will be taken in open session.

The Bexar County Emergency Services District No. 5 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Requests for accommodation or interpretive services at meetings should be made 48 hours prior to this meeting. Please contact Bexar County Emergency Services District No. 5 at 830-429-7119.

MINUTES

REGULAR MEETING

BEXAR COUNTY EMERGENCY SERVICES DISTRICT NO. 5

OCTOBER 17, 2024

amount rolled over; the fund balance rollover from 2023-2024; increase in board expenses; increase in insurance; addition of the 2023 Spartan Pumper payment; and the construction expenses for ST153.

Motion by Commissioner Schneider to approve the 2024-2025 budget amendments as presented. Seconded by Commissioner Dalros. Motion carried.

f) Discussion and possible action regarding EMS service

This item was tabled.

g) Personnel issues: Including but not limited to hiring, terminations, discipline, suspensions, compensation, employee evaluations, and any other related matters

No action taken on this item.

12) Adjourn

Motion to adjourn by Commissioner Schneider. Seconded by Commissioner Pierce. Motion carried. Meeting adjourned at 7:07 pm.

The Bexar County Emergency Services District No. 5 reserves the right to adjourn into closed session at any time during the course of the meeting to discuss any of the matters listed above should such action be necessary as authorized by the Texas Open Meetings Act, Texas Government Code 551.071 (Consultation with Attorney), 551.074 (Personnel Matters) or 551.087 (Economic Development) and any other provision under Texas Law that permits this governmental body to discuss a matter in a closed session. Action, if any, will be taken in open session.

The Bexar County Emergency Services District No. 5 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Requests for accommodation or interpretive services at meetings should be made 48 hours prior to this meeting. Please contact Bexar County Emergency Services District No. 5 at 830-429-7119.