

MINUTES
TEXAS EMERGENCY SERVICES RETIREMENT SYSTEM
LOCAL PENSION BOARD MEETING
FEBRUARY 16, 2023

In compliance with the Texas Open Meetings Act, notice is hereby given of a meeting of the Local Board of the Texas Emergency Services Retirement System was held at 7120 E 6th Street, Somerset, TX 78069 at 5:30 pm on FEBRUARY 16, 2023.

1. Presiding Officer - Call Meeting to Order

Meeting was called to order at 5:30 pm by Vice Chair, Becky Schneider.

2. Roll Call of Local Board Members Present

Board members in attendance were Becky Schneider, Sylvia Garza, Gary Estep, and Sheila Staggs. James Mike Nolen was absent.

3. Adoption of Written Minutes of the Last Local Board Meeting

Motion by Chairman Schneider to adopt the minutes of the last meeting. Seconded by G. Estep. Motion carried 4/0.

4. Local Board Membership - Fill vacant positions in the same manner as first filled

There was no action taken on this item as there was no one wishing to fill the vacancy.

5. Election of Local Board Officers - 3/1/2023 through 2/28/2024

Motion by S. Staggs to elect Becky Schneider as Chairman of the board. Seconded by S. Garza. Motion carried 4/0.

Motion by B. Schneider to elect Sylvia Garza as Vice Chair. Seconded by G. Estep. Motion carried 4/0.

All other officers remain as is.

6. Review of TESRS Cybersecurity Policy (found on TESRS website under *Forms*)

The Cybersecurity policy was reviewed by the board. Motion by B. Schneider to accept the policy. Seconded by G. Estep. Motion carried 4/0.

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7. **Appointment of two TESRS Online (TOL) Authorized Users - 3/1/2023 through 2/28/2024**

Motion by B. Schneider to assign Sheila Staggs and Sylvia Garza as the 2 authorized users of TESRS online. Seconded by G. Estep. Motion carried 4/0.

8. **Annual Report of Member Qualified Service - Active in the Department on December 31, 2022**

Annual report was reviewed and there were no additions or deletions to be made. Chief Estep said that the one participant had met his attendance and training requirements.

9. **MRR - Semi-Annual Membership Reconciliation Report (pre-bill) for Members Active in the Department from 9/1/2022 through 2/28/2023**

Motion by B. Schneider to approve the MRR as presented. Seconded by G. Estep. Motion carried 4/0.

10. **Benefit Claims (if any)**

- a. **Line-of-duty death benefits**
- b. **Off-duty-death benefits**
- c. **Line-off-duty disability benefits**
- d. **Contested retirement applications**

There were no benefit claims to be processed.

11. **Future Meeting Dates - August 2023 and other dates regarding benefit claims**

A date for the August 2023 meeting to be set at a later date.

12. **Adjournment**

Meeting adjourned at 5:33 pm.

/s/ _____

Becky Schneider, Chairman